

# **Avondale Meadows Academy**

## **Instructional Coach (K-2)**

### **Description:**

- Support staff by observing each staff member a minimum of once a week, leaving actionable bite-sized feedback, and monitoring progress toward meeting that action step.
- Participate on the Leadership Team responsible for TAP implementation.
- Analyze school, teacher, and student achievement data for the purpose of determining instructional focus, support and professional development priorities.
- Plan, organize, and deliver one-on-one weekly meetings with each teacher you support based on weekly observations.
- Evaluate teacher performance using TAP Teaching Standards scoring rubrics.
- Design and implement school's Professional Development program for teachers, based on teacher performance and student learning data.
- Participate in all TAP training activities.
- Facilitate weekly Lesson Plan Internalization meetings with classroom teachers.
- Monitor the follow through of Lesson Plan Internalization protocol and systems.
- Support teachers with Data-Driven Instruction (Weekly Data Meetings, Reteach Plans, etc).
- Plan and facilitate annual CSSI training for teachers.
- Monitor implementation of school-wide curriculum.
- Other Duties: Support of the Overall Growth and Operations of the School

### **Qualifications**

The ideal candidate for this position will meet the following qualifications:

- Evidence of successful teaching as measured by performance evaluation
- Demonstrated expertise in curriculum development, student learning, test analysis, mentoring, and professional development, as demonstrated by an advanced degree, training and/or career experience.
- Student learning data that illustrates the teacher's ability to increase student achievement through utilizing specific instructional interventions.
- Skill and expertise in facilitating growth and skill development among adults.
- Excellent communication skills.
- A cooperative, positive, energetic disposition and capacity to work in concert with one's team.
- A deep interest in working in a fast-paced, collaborative environment relentlessly focused on high standards and achieving ambitious goals for our young students.
- Leadership and willingness to take initiative in addressing issues in and outside specific job requirements in order to continuously improve the overall quality of AMA.

### **To apply for this position, submit the following:**

- Letter of interest
- Current resume and supporting materials
- Copy of valid Indiana License or evidence of commitment to achieve licensure
- At least three (3) professional references including a former or current supervisor)

**Please note:** Current AMA Faculty interested in the K-2 Instructional Coach position must submit a resume along with a letter of interest, explaining:

- Why you are interested in serving as an Instructional Coach
- The skills, knowledge and expertise that you feel you bring to this position

### **Apply using this link:**

[https://docs.google.com/forms/d/e/1FAIpQLSdzlrV6FYW--ksHWSHDnf\\_GBs5bB3jngM2lXT7zzpSXU8xO6w/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSdzlrV6FYW--ksHWSHDnf_GBs5bB3jngM2lXT7zzpSXU8xO6w/viewform?usp=sf_link)