

AVONDALE MEADOWS ACADEMY

Family Handbook 2026-2027 School Year

3980 Meadows Drive | Indianapolis, IN 46205
317.803.3182 | www.avondalemeadowsacademy.org

United Schools of Indianapolis Mission & Vision

Through rigorous academics, strong family partnerships, and a commitment to equity, we prepare learners to exceed expectations and embrace their futures in college and careers with purpose and resilience.

WELCOME TO AVONDALE MEADOWS ACADEMY

Dear AMA Families,

We are excited to welcome you to the 2026-2027 school year. Avondale Meadows Academy strives to provide students with a safe, nurturing environment where they are challenged, supported, and encouraged to achieve ambitious learning goals.

This handbook is designed to help families understand our school expectations, academic program, communication systems, daily schedule, and policies. Please review the handbook with your child so that we can begin the year with shared clarity and partnership.

We are honored to partner with you and look forward to a strong year of learning, growth, and community.

Sincerely,

Aunye Hockett

Principal, Avondale Meadows Academy (K-4)

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INTRODUCTION TO AVONDALE MEADOWS ACADEMY

Founded in 2006, Avondale Meadows Academy is a tuition-free K-4 public charter school and a member of the United Schools of Indianapolis network. AMA is committed to preparing students for success in rigorous middle school, high school, college, careers, and life.

AMA uses engaging instruction, strong relationships, technology, and support services to challenge and support students. Our goal is to help students build academic skills, confidence, curiosity, kindness, focus, and persistence.

School Contact Information	Details
Address	3980 Meadows Drive, Indianapolis, IN 46205
Phone	317.803.3182
Fax	317.803.2367
Website	www.avondalemeadowsacademy.org
School Colors	Navy Blue and Gold
Principal	Aunye Hockett

Handbook Note

AMA reserves the right to make changes to the Family Handbook at any time. Families will be informed of important updates as they are finalized.

United Schools of Indianapolis Mission and Vision Statement

Through rigorous academics, strong family partnerships, and a commitment to equity, we prepare learners to exceed expectations and embrace their futures in college and careers with purpose and resilience.

USI Core Values

Value	What It Means for Our Community
Equity	We provide each student with support and resources that promote fairness and address individual needs.
Relationships	We build and maintain trusting relationships by respecting and valuing differences.
Growth Mindset	We commit to continuous improvement so we can effectively support diverse learners.
Integrity	We do what is right for students, families, and staff, even when it is difficult.

United Schools of Indianapolis Board of Directors

The USI Board of Directors holds the charter to AMA, sets policy, and governs the terms by which the charter is issued. Board meetings are generally held every other month at 4:00 p.m. and are open to the public, except for executive sessions. Notices are posted at the school 48 hours prior to each meeting. Families may contact the front office or visit the school website for the current board meeting schedule.

Board Members
Bill Harris, Board Chair
Sarah Lofton
Jacob Crouch
Abby McDonough

Ross Ridge
Will Zink
Jetta Vaughn
Marielle Rujevcan
Carlston Elliott

AMA Student Creed

Each day, students and staff recite the AMA Student Creed as a reminder of how we learn, grow, and care for one another.

AMA Student Creed

I will treat others as I would like to be treated. I will always try to do my personal best. I will be a good listener. I will respect the property of others. I will be honest. I will help other people be the best they can be, keeping Avondale Meadows Academy a wonderful place where we can learn, grow, and have fun together.

Anti-Discrimination Policy

AMA provides a safe and secure learning environment for all students. Discrimination, sexual harassment, bias-motivated harassment, and violations of civil rights based on race, religion, ethnicity, disability, gender, sexual orientation, or any other protected status disrupt the educational process and will not be tolerated. Any act of this nature may result in disciplinary action.

2026-2027 SCHOOL CALENDAR

The school year includes 181 student days and 190 teacher days. Dates may change based on network needs, weather, or other circumstances. Families will be informed of changes as soon as possible.

Date	Event
July 20-23	New Teacher Orientation
July 27-31	Full Staff Professional Development
July 31	Back to School BBQ
August 4	First Day of School for All Students
September 1	Midterm Progress Reports
September 4	PD Day - No Students
September 7	Labor Day - No School
September 25	End of 1st Quarter
October 9	Student-Led Conferences / 1st Quarter Report Cards / Asynchronous Learning Day
October 12-16	Fall Break - No School
October 19	PD Day - No Students
November 13	Midterm Progress Reports
November 23-27	Thanksgiving Break - No School
December 18	End of 2nd Quarter
December 21-31	Winter Break - No School
January 1	Winter Break - No School
January 4	PD Day for Staff / Asynchronous Learning Day
January 5	School Resumes
January 8	2nd Quarter Report Cards
January 18	Martin Luther King Jr. Day - No School
February 8	Midterm Progress Reports
February 12	PD Day - No Students
February 15	Presidents Day - No School
March 12	End of 3rd Quarter
March 19	Student-Led Conferences / 3rd Quarter Report Cards / Asynchronous Learning Day
March 22-26	Spring Break - No School
March 29	No School - Inclement Weather Makeup Day
April 23	Midterm Progress Reports
May 27	Last Day for Students / Half Day / Noon Dismissal / End of 4th Quarter
May 28	Teacher Work Day

May 31	Memorial Day
June 1	4th Quarter Report Cards Mailed
June 19	Juneteenth - Schools Closed

AMA DAILY SCHEDULE

Time / Part of Day	K-4 Student Schedule
Before School Care	6:30-7:40 a.m. YMCA Before School Care, if registered
Arrival and Breakfast	7:40-8:00 a.m.
School Begins	8:00 a.m.
Core Learning Blocks	Morning meeting, CKLA phonics/ELA, Eureka Math, WIN/intervention, specials, lunch, and recess
Dismissal	2:30-3:00 p.m.
After School Care	3:00-6:00 p.m. YMCA After School Program, if registered

Elementary Curriculum Note

AMA is a K-4 elementary school. The daily schedule prioritizes literacy, foundational skills, math, intervention/enrichment, and specials. There are not separate daily science or social studies blocks for elementary students in this handbook update.

ATTENDANCE PROCEDURES AND POLICY

Students are expected to be in school and on time every school day. Consistent attendance helps students participate in instruction, practice new skills, and build strong routines. Families should communicate with the front office through ParentSquare, phone, writing, or in person when a student is absent.

Attendance Concern	Family / School Action
3+ unexcused absences	Family receives communication reminding them of the attendance policy and school concern.
5+ unexcused absences	Counselor or support staff contacts the family to identify barriers and next steps.
7+ unexcused absences	Administrator schedules an Attendance Improvement Conference.
10+ unexcused absences	School may be required to report the pattern of absences to appropriate agencies under Indiana law.
15+ unexcused absences	Additional reporting and support actions may occur.
Additional absences	The school may continue outreach and reporting as required or appropriate.
Consecutive Absences	Family / School Action
3+ consecutive absences	Support staff calls home and reminds the family that a doctor note may be needed.
5 consecutive absences	Administrator calls home and follows up with written communication.
7 consecutive absences with no response	School may conduct a home visit or request a wellness check.

10 consecutive absences	Administrator sends a letter of concern by certified mail.
15 consecutive absences	School may report to the Indiana Clearinghouse for Information on Missing Children and Missing Endangered Adults.

Tardy Policy

Situation	Family / School Action
5+ unexcused tardies	Family receives a letter reminding them of the attendance policy and school concern.
10+ unexcused tardies	Counselor meets with the student, calls home, and sends a second letter outlining next steps.
20+ unexcused tardies	Administrator schedules an Attendance Improvement Conference.
25+ unexcused days/tardies as applicable	School may recommend additional action based on ongoing attendance concerns.

Reporting an Absence in ParentSquare

Step	What Families Should Do
1	Wait for the ParentSquare absence notification after the student is marked absent.
2	Open the alert in the app, text, or email.
3	Select Send Note to School.
4	Enter the reason for the absence.
5	Submit the note to the school attendance office.

Make-Up Work

Students are expected to complete missed work before leaving or immediately upon return. Families should contact teachers through ParentSquare, email, or phone to obtain assignments after an unexpected absence.

ARRIVAL, DISMISSAL, AND MEALS

Procedure	Family Information
Drop-Off	Drop-off occurs at designated areas from 7:40-8:00 a.m. Students not in YMCA before care may enter at 7:40 a.m. Students arriving late must report to the main office.
Arrival Safety	Parents and visitors are not permitted in the building during student drop-off unless approved through the office.
YMCA Care	Families must register students for YMCA before or after school care. Students may not be dropped off outside unattended.
Dismissal	Dismissal is from 2:30-3:00 p.m. using the school dismissal system and procedures.
Early Dismissal	Families must sign students out in the office. Early dismissal is not permitted from 2:00-2:30 p.m.
Rideshare	Students will not be released to a taxi or rideshare unless an authorized adult is in the vehicle.

Breakfast and Lunch

AMA students are offered breakfast and lunch daily. Breakfast is served from 7:40-8:00 a.m. No outside food delivery services are permitted for students. Lunches packed from home should include nutritious items and may not include soda. AMA currently qualifies for the Community Eligibility Program, which provides free breakfast and lunch for all students.

ACADEMIC PROGRAM

The school year is divided into four quarters. Families receive midterm progress reports, report cards, and opportunities to discuss student learning during Student-Led Conferences.

Curriculum Overview

Content Area	Curriculum / Instructional Focus
English Language Arts / Phonics	CKLA supports foundational skills, phonics, reading, writing, vocabulary, and knowledge-building instruction.
Mathematics	Eureka Math supports conceptual understanding, procedural skill, fluency, and problem solving aligned to Indiana Academic Standards.
Social-Emotional Learning	Morning meeting and school culture routines support belonging, responsibility, and student well-being.
Specials / Enrichment	Students participate in specials and enrichment experiences that support the development of the whole child.

Homework and Curricular Materials

Area	Family Information
Homework	Homework may be assigned to practice skills taught in class or review previously taught material. Teachers communicate expectations by grade level.
Books and Materials	Textbooks, workbooks, and curricular resources are provided on loan and must be treated with care.
Lost or Damaged Materials	Families may be responsible for replacement costs if materials or technology are lost or damaged beyond normal wear.
Supplies	Supply lists are shared before school begins. Families may contact the office for another copy.

Assessment

Assessment	Purpose
ILEARN Checkpoints and Summative	Checks progress with grade-level standards and measures state academic performance in the spring.
i-Ready	Taken three times per year to identify strengths, growth areas, and instructional needs in reading and math.
IREAD	Required reading assessment for second and third grade. Indiana law includes required responses for students who do not pass.
Acadience / Universal Literacy Screener	Used to monitor early literacy skills and identify students who may need additional reading support.
Classroom Evidence	Exit tickets, classwork, curriculum assessments, observations, and teacher feedback help confirm what students know and can do.

STUDENT SUPPORT AND TIERING

AMA uses assessment data, classroom evidence, and teacher observations to identify the right level of support for each student. Tiering is not a permanent label. It helps staff determine what support a student needs right now and how often progress should be reviewed.

Tier	What It Means	How We Respond
Tier 1: Core Support	Data suggests the student is on track or responds to strong classroom instruction.	Strong Tier 1 instruction, daily checks for understanding, small adjustments during core instruction, and enrichment as appropriate.
Tier 2: Targeted Support	Data shows some risk or a specific skill gap.	Targeted small-group support, WIN/intervention time, curriculum-aligned reteach, and progress monitoring every 2-4 weeks.
Tier 3: Intensive Support	Data shows significant risk, limited progress, or urgent need.	More intensive intervention, a clear support plan and owner, family communication, and progress monitoring every 1-2 weeks.

How Tiering Decisions Are Made

Teachers use multiple data points, including i-Ready, IREAD, Acadience/universal literacy data, classroom evidence, and teacher observation. Students should not be tiered from one score alone unless there is an urgent concern or required response.

MONITORING ACADEMIC PROGRESS

Tool	How Families Receive Information
Progress Reports	Sent at the midpoint of each grading period to share academic progress and possible concerns.
Report Cards	Distributed after each grading term and mailed after the final quarter.
Student-Led Conferences	Students share their progress, strengths, goals, selected data artifacts, and next steps with families and teachers.
Teacher Communication	Families may contact teachers through ParentSquare throughout the year.
Additional Conferences	Teachers or administrators may schedule additional meetings when needed.

Student-Led Conferences

Student-Led Conferences replace the traditional parent-teacher conference model. Students prepare to share their learning with families by reflecting on data, choosing an artifact, naming a strength, identifying a growth area, and setting a goal. Teachers support students before the conference and add context during the conversation.

Part of Conference	Who Leads?	What Happens
Welcome and Purpose	Teacher	Teacher explains that the conference will focus on progress, goals, and next steps.
Student Data Share	Student	Student shares one strength, one growth area, and one data artifact.
Student Goal	Student	Student explains their goal and what they will do next.
Teacher Support Plan	Teacher	Teacher connects the goal to classroom support, intervention, or enrichment.

Family Partnership	Family + Teacher	Family asks questions and chooses one way to support the goal at home.
Follow-Up	Teacher	Teacher records next steps and follow-up date.

Grading Scale

Performance Level	Letter Grade / Percentage
Above Grade Level	A+ 97-100%; A 94-96%; A- 90-93%
At Grade Level	B+ 87-89%; B 84-86%; B- 80-83%
Approaching Grade Level	C+ 77-79%; C 74-76%; C- 70-73%
Below Grade Level	D+ 67-69%; D 64-66%; D- 60-63%; F 0-59%

Promotion and Retention

AMA takes a proactive approach to student success. Families will receive ongoing communication about academic progress and support. Promotion decisions may consider grades, classroom evidence, progress monitoring, standardized assessment data, and state requirements. Students in third grade who do not pass IREAD may be retained according to state law and guidance.

AMA SCHOOL CULTURE SYSTEMS

AMA Eagle Expectations

Expectation	What It Looks Like
Be Respectful	Use kind words and actions. Treat classmates, staff, and school property with care.
Be Prepared	Arrive ready to learn. Bring needed materials and do your best.
Be Responsible	Do what is expected. Accept that choices and actions lead to positive or negative consequences.

Classroom Management and Behavior Support

AMA uses a progressive discipline system that includes developmentally appropriate interventions, supports, and consequences. The goal is to maintain a safe learning environment while helping students learn from choices and repair harm when appropriate.

Redirections	Typical Consequence / Support
1	Warning / least invasive intervention
2	Take a break in class
3	Teacher contacts parent/guardian
4	Take a break in a buddy classroom
6	Removal from classroom for reset and support

Behavior Support Room and Office Referrals

When the learning environment becomes unsafe or significantly disrupted, school leadership may support the student outside of the classroom. Families will be notified when the behavior requires a reset, consequence, early pickup, suspension, or additional support plan.

Cell Phone and Electronic Device Policy

Personal electronic devices may not be used during instructional time. Devices should be turned off and stored in a backpack or cubby unless required for an approved medical, IEP, or 504 accommodation. If a prohibited device is seen or heard, it may be confiscated and must be picked up by a parent or guardian.

Dress Code

Uniform Area	AMA Dress Code
Tops	White, navy, or yellow Oxford or polo shirt. AMA sweatshirt may be worn over the approved shirt.
Bottoms	Khaki or navy pants, skirts, or jumpers as appropriate.
Sweaters	Navy, white, or gray sweater or sweater vest may be worn.
Shoes	Gym shoes, boots, or dress shoes. Crocs, slides, and sandals are not permitted.
Friday Spirit Days	Students may wear AMA spirit wear with jeans and gym shoes. Sweatpants, jeans with holes, leggings/yoga pants, and polo shirts with jeans are not permitted unless otherwise announced.

FAMILY PARTNERSHIP AND COMMUNICATION

AMA encourages strong partnership between families, teachers, and school leadership. Clear and consistent communication helps families support student learning and stay informed about school events and expectations.

Communication Tool	How It Is Used
ParentSquare	Primary platform for announcements, direct messages, school forms, events, and alerts.
Phone / Email	Families may contact teachers or the school office with questions or concerns.
Weekly Sunday Message	Provides updates on important events, reminders, and school announcements.
PTO	Families are invited to participate in the Parent Teacher Organization.
Parent University	Workshops help families learn ways to support reading, writing, and academic growth at home.

Questions and Concerns

Families should first contact the classroom teacher with questions about instruction or classroom concerns. If the concern is not resolved, families may contact school administration. If the issue remains unresolved after meeting with administration, families may submit a letter of concern to the Executive Director.

Visitors and Volunteers

Expectation	Summary
Schedule Visits	Classroom visits must be scheduled in advance with the teacher or school administrator.
Sign In	Visitors and volunteers must sign in and out at the main office and wear a visible badge.
Positive Interactions	Adults should communicate with students in a positive and encouraging manner.
Confidentiality	Volunteers must protect student privacy and maintain confidentiality.
Photos / Videos	Visitors and volunteers should not take photos or videos unless approved by the school.

Approval	Volunteers must complete the required agreement and be approved by administration before volunteering.
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Lost and Found

Families should label student belongings with first and last name. Lost and Found items are kept in a designated area and donated at the end of each quarter if not claimed.

EMERGENCY PROCEDURES

Emergency Area	Family Information
Accidents	The nurse or staff member provides immediate first aid and contacts families when medical care is needed.
Child Abuse / Neglect	Indiana law requires immediate reporting of suspected child abuse or neglect.
Emergency Drills	AMA conducts fire, inclement weather, lockout, lockdown, and evacuation drills.
Emergency Communication	Families are notified through ParentSquare when it is safe and appropriate to communicate.
Video Surveillance	Video surveillance is used for safety and security. Surveillance video is not shared with families or community members.

School Closings or Delays

If school is closed or delayed due to weather, power outage, or another concern, AMA will send a ParentSquare message and share information through local media when appropriate. If a two-hour delay is called, the school day begins at 10:00 a.m.

HEALTH POLICIES AND PROCEDURES

Health Area	Family Information
Medication	Medication should be brought to the office by a parent/guardian in the original container with written consent and directions.
Communicable Disease	Families must notify the school if a student has a communicable disease.
Appointments	Appointments should be scheduled outside school hours whenever possible. Doctor/dentist notes are needed for excused medical appointments.
Immunizations	Students must have required immunization records on file according to state law.
Illness	Students should not attend school with fever, vomiting, diarrhea, or other symptoms that may require exclusion.
Health Contacts	Families should keep at least three working emergency contacts on file.
Screenings	AMA works with state and local health agencies to conduct age-appropriate health screenings.

Illness Reminder

Please do not send a student to school if they have had a fever over 100 degrees, vomiting, or diarrhea within the last 24 hours. Students with certain infections must be on antibiotics for 24 hours before returning.

ENROLLMENT PROCESS

Avondale Meadows Academy partners with Enroll Indy, a city-wide unified enrollment system. Families interested in enrolling should complete a OneMatch application and rank Avondale Meadows Academy as their preferred school.

Step	Enrollment Action
1	Complete an application at www.enrollindy.org/apply .
2	Create a family profile and rank AMA as the school of choice.
3	Enroll Indy notifies families of a school match.
4	If matched, families receive a welcome letter with next steps.
5	Attend New Family Orientation and complete registration documents.
FAQ	Answer
What is OneMatch?	A unified enrollment system that allows families to apply to multiple participating schools through one application.
Why does AMA use OneMatch?	It supports an equitable, accessible enrollment process for families.
What if I do not match?	Families may be assigned to a default school or reapply in later rounds if seats are available.
How do I secure my seat?	Follow the timeline and registration steps shared after receiving a match.

APPENDIX A: AMA ANTI-BULLYING POLICY

AMA prioritizes the safety of every student and prohibits bullying of any kind. Bullying includes overt, repeated acts or gestures, verbal or written communication, physical acts, or other behaviors intended to harass, ridicule, humiliate, intimidate, or harm another student.

How AMA Supports a Safe Environment	Examples
Clear Expectations	AMA Eagle Expectations and school-wide culture routines.
Prevention	Classroom lessons, anti-bullying education, and supervision of common areas.
Intervention	Counseling, investigation, safety planning, and consequences when bullying is confirmed.
Reporting	Students and families should report suspected bullying to a teacher or administrator immediately.

APPENDIX B: STUDENT DISCIPLINE POLICIES

Search and Seizure Policy

AMA follows Indiana law and school policy regarding search and seizure. Searches may occur when there is reasonable cause to believe the search will lead to evidence of a handbook violation or an item that presents immediate danger.

Area	Policy Summary
Lockers / Storage	Storage areas remain school property and may be searched when reasonable cause exists.
Desks / Other Areas	School staff may search desks or storage areas on school premises when reasonable cause exists.
Person / Belongings	Searches of a student or belongings are limited and conducted according to school policy and legal requirements.
Items Found	Items may be returned to families, destroyed, secured for disciplinary proceedings, or turned over to law enforcement as appropriate.
Law Enforcement	The school may request law enforcement assistance when needed.

Expulsion Procedures

Behavior That May Lead to Expulsion
Causing injury to another person
Habitual misbehavior
Fighting
Possession, use, sale, or furnishing of firearms, knives, explosives, or dangerous objects
Possession, use, or sale of controlled substances
Robbery, extortion, criminal behavior, threats, hate violence/crimes, sexual assault, or battery

Discipline Continuum

Type of Behavior	Examples / Possible Response
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Rude or Disrespectful Actions	Unsafe or disrespectful actions directed at students or staff may lead to removal and consequence.
Discrimination	Offensive statements or actions related to race, gender, religion, heritage, color, disability, or perceived sexual orientation are prohibited.
Stealing	Taking another person property or school property without permission is prohibited.
Bullying / Harassment	Repeated intentional tormenting, threats, cyberbullying, or coercion are prohibited.
Weapons / Illegal Substances	Weapons, look-alike weapons, tobacco, drugs, alcohol, or related items are prohibited.
Fighting / Assault	Physical aggression, fighting, spitting, kicking, hitting, or assault may result in suspension or expulsion referral.
Vandalism	Damaging school or personal property may result in consequences and restitution.
Redirection / Incident	Response
1	Warning / least invasive intervention
2	Take a break in class
3	Phone call home
4	Take a break in buddy classroom
6	Reset out of classroom
Repeated removals	Administrative discretion; may include sent home, suspension, or support plan

APPENDIX C: COMPUTER / INTERNET POLICY

Use of AMA technology is a privilege, not a right. Students may use school technology when they follow expectations for educational use, safety, and respect.

Expectation	Summary
Educational Use	School technology is used only for schoolwork, education, and research.
Appropriate Communication	Students must communicate politely and appropriately online.
No Illegal Activity	Tampering, unauthorized access, vandalism, and file destruction are prohibited.
Copyright	Students may not copy copyrighted material or install software without permission.
No Offensive Content	Obscenity, harassment, profanity, racism, sexism, personal attacks, and offensive messages or images are prohibited.
Passwords	Students may not share accounts or attempt to use another person account.
Reporting	Students should report known violations to a teacher, principal, or technology staff member.

APPENDIX D: VISITOR / VOLUNTEER CONTRACT

Visitor / Volunteer Agreement
I will sign in and out in the main office.

I will model and support AMA expectations: Be Respectful, Be Prepared, and Be Responsible.		
I will redirect only my own child and communicate with all children positively.		
I will keep my cell phone muted and refrain from taking videos or photos.		
I will maintain professional appearance and communication.		
I will schedule meetings rather than interrupt staff during instruction.		
I will wear my visitor or volunteer badge visibly.		
I will notify staff immediately if a child reports thoughts of suicide or abuse.		
I will get school staff support if a situation requires physical intervention.		
I will follow the smoke/drug-free environment expectations.		
Name	Signature	Date
Emergency Contact		Emergency Contact Number

APPENDIX E: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

FERPA is a federal law that protects the privacy of student education records. Parents and eligible students have rights related to review, correction, and disclosure of education records.

FERPA Right	Summary
Review Records	Parents may inspect and review student education records maintained by the school.
Request Corrections	Parents may request correction of records they believe are inaccurate or misleading.
Consent for Disclosure	Schools generally need written permission to release education records, with certain legal exceptions.
Directory Information	Schools may disclose directory information unless families request that it not be disclosed.
Annual Notice	AMA informs families of FERPA rights through the Family Handbook.

APPENDIX F: TITLE I DOCUMENTS

Title I Parents Right to Know

As a Title I school, AMA families have the right to request information about the professional qualifications of classroom teachers and paraprofessionals.

Families May Request Information About...
Whether the teacher has met state qualification and licensing criteria for the grade level and subject area.
Whether the teacher is teaching under emergency or temporary status.
The teacher baccalaureate degree major, graduate certification, and field of discipline.

Whether the student receives services from paraprofessionals and their qualifications.

Title I School-Parent Compact

Stakeholder	Commitment	
Staff	Create safe, welcoming classrooms; model learning behaviors; build relationships; communicate with families; recognize growth; provide rigorous curriculum aligned to Indiana standards.	
Students	Come to school prepared; practice learning behaviors; respect self, others, teachers, and school; work hard; take responsibility for learning and conduct.	
Families	Help children arrive on time; read with children and check book bags; respond to communication; attend Student-Led Conferences; talk with children about school; participate in school activities when possible.	
Student Signature	Teacher Signature	Parent/Guardian Signature

APPENDIX G: WALKER POLICY AND RELEASE

The Walker Policy applies to students approved to walk home after school. Families must provide consent through the online registration packet or school process. Students may not use walker dismissal to walk to a nearby parked car.

Walker Expectation	Policy Summary
Permission Required	Students may walk home only with a signed release on file.
K-2 Students	Students in K-2 must walk with a sibling in grades 3-4 when applicable and as approved by the school.
Directly Home	Walkers must leave school property immediately after dismissal.
No Loitering	Students may not loiter on or near school property.
Revocation	Walker privileges may be revoked if procedures are not followed.
Assumed Risk	Families acknowledge the risks of walking home and release the school from liability to the extent permitted by law.

Family Responsibility

If a family decides to pick up a student instead of allowing the student to walk, it is the family responsibility to notify the school office in advance.

APPENDIX H: INDOOR AIR QUALITY POLICIES

Indoor Air Quality Contact	Details
Coordinator	Carvis Herron, United Schools of Indianapolis
Address	3980 Meadows Drive, Indianapolis, IN 46205
Phone / Email	317.550.3363 cherron@unitedschoolsindy.org

Area	Policy Summary
Chemical Management	Chemicals are inventoried, purchased by authorized staff, used according to directions, properly stored, and disposed of according to state and federal rules.
Chemical Emergency	Call 911, contact the Indiana Poison Center at 1-800-222-1222, and follow school emergency protocols.
Idling Vehicles	Drivers should turn off engines when stopped more than twenty minutes, with limited exceptions.
Live Animals	Animals may be present only for educational purposes with approval and family notification.
Pest Control	USI uses pest control practices that reduce student exposure and offers a Pesticide Notification Registry to families.
Pesticide Registry Information	
Families who want to participate in the Pesticide Notification Registry should complete the required information and return it to United Schools of Indianapolis, Attn: Carvis Herron, 3980 Meadows Drive, Indianapolis, IN 46205. Families are invited to sign up each school year.	

APPENDIX I: WEAPONS ON SCHOOL PREMISES POLICY

Weapons are prohibited in school buildings, on school premises, in school-provided transportation, and at school-supervised activities, except where state or federal law limits the school ability to restrict possession.

Policy Area	Summary
Prohibited Items	Firearms, knives, explosives, destructive devices, ligatures used to impede breathing or circulation, electric weapons, or any object used or intended to cause injury or property damage.
Look-Alike Weapons	Toy guns, water guns, or similar objects may be treated as weapons if used to alarm, intimidate, or threaten.
Students	Students violating this policy may be suspended, reported to law enforcement, and referred for expulsion.
Employees	Employees violating this policy may face disciplinary action and law enforcement referral.
Other Individuals	Other individuals may be reported to law enforcement and banned from school property.

APPENDIX J: TECHNOLOGY AGREEMENT

The policies, procedures, and information in this section apply to computers and electronic devices provided by United Schools of Indianapolis. School technology is an educational tool and must be used for learning.

Technology Area	Student and Family Responsibilities
Receiving Devices	Devices are distributed as assigned and collected for inspection, maintenance, cleaning, and software updates.
Care of Devices	Students must protect devices from food, drink, drops, writing, stickers, unlocked areas, and misuse.
Reporting Damage	Broken or malfunctioning devices must be reported immediately. Families may be billed for damage or non-return.
Charging	Students are responsible for charging devices according to school procedures.

Screens and Keyboards	Students may not press on screens, carry devices by the screen, place objects on keyboards, or remove keys.
Educational Use	Devices are for schoolwork, not entertainment, gaming, music downloads, social media, or unauthorized software.
Privacy and Safety	Students may not share personal information, use chat rooms, access other files, or attempt to bypass filters.
Storage	Devices must be stored in designated locations when not in use and never left unattended.
Discipline	Misuse may result in loss of device privileges, detention, or other school consequences.
Repairs	Students are responsible for damage including broken screens, hinges, keys, or other damage caused by neglect or abuse.

Student Pledge for Laptop Use

I agree to...		
Take good care of my laptop and use it appropriately for school.		
Keep my laptop with me or stored in the assigned location.		
Never loan or share my laptop with others.		
Charge my laptop as required.		
Keep food and drinks away from the laptop.		
Avoid decorating, defacing, disassembling, or attempting repairs.		
Follow all technology and acceptable use policies.		
Accept responsibility for damage or loss caused by neglect or abuse.		
Return the school laptop in good working condition.		
Student Signature	Parent/Guardian Signature	Date